

Northeast Indiana Regional Development Authority (RDA)
Meeting Minutes
12/12/17

The meeting was held at 2:00PM at the Huntington County Economic Development Office located at 8 West Market St., Huntington, IN 46750.

Attendance

Andrew Briggs, Gene Donaghy, Jeff Turner

Staff

Liz Boren, Michael Galbraith, John Sampson, Christopher Nusbaum

Call to Order and Introductions

Andrew Briggs

Andrew Briggs welcomed everyone to the Northeast Indiana RDA Development Board meeting.

Approval of Minutes

Andrew Briggs

Bob Marshall asked for a motion to approve the minutes from the November 13, 2017 board meeting. **Gene Donaghy motioned, Jeff Turner seconded and the November 13, 2017 minutes were unanimously approved.**

Claims

Andrew Briggs

Mike presented the Regional Partnership Fee Approval to the RDA Board. Andrew Briggs requested a motion to approve the claim. **Gene Donaghy motioned, Jeff Turner seconded and the claim was unanimously approved.**

Road to One Million Projects

Mike Galbraith

Mike gave a brief overview of the status of the Road to One Million projects. Most projects are complete or near completion.

The Little River Trail project requested a fund disbursement. Andrew Briggs requested a motion for approval, **Gene Donaghy motioned, Jeff Turner seconded and the request was unanimously approved.** The board members signed and presented the check.

Dawn Richards of Regional Trails Fort Wayne requested a signature on a disbursement check. Dawn provided a quick update about their 3 projects, which are significantly close to completion. **Andrew Briggs asked for a motion for approval, Gene Donaghy motioned, Jeff Turner seconded and the request was unanimously approved.**

Other Business

Mike Galbraith

The Board Members reviewed the financials. Mike provided a status update on deposits and operating budget. He explained that legal fees were higher due to additional sub-recipient agreements. Andrew Briggs asked for a motion to approve the financials. **Jeff Turner motioned, Gene Donaghy seconded and the motion was unanimously approved.**

Mike provided an update on the RDA's strategic plan proposal and came to the conclusion that **(insert company name/Cardinal?)** is the best option for this request. The strategic plan includes a communications plan, sustainable funding plan, and board member transition plan. Board Members will receive a report out by December 31, 2018. **Jeff Turner made a motion to approve this plan, Gene Donaghy seconded and the motion was unanimously approved.**

Mike provided an overview of the Regional Housing proposal, which will look more closely and regionally at the issue of attainable rural and mixed urban/rural housing. John Sampson requested that the RDA split the financial burden of this study, totaling \$12,500. **Andrew Briggs asked for a motion to table, Jeff Turner motioned, Gene Donaghy seconded and the motion was tabled.**

Adjournment

Andrew Briggs

With no new business and no further business to discuss, Andrew Briggs asked for a motion to adjourn the meeting.

Gene Donaghy motioned, Jeff Turner seconded and the meeting was adjourned.

Submitted: Gene Donaghy, member