

Northeast Indiana Regional Development Authority (RDA)
Meeting Minutes
7/11/17

The meeting was held at 2:00PM at the Northeast Indiana Regional Partnership's Northwest Conference Room, located at 200 E. Main St., Suite 910, Fort Wayne, IN 46802.

Attendance

Brad Bishop, Andrew Briggs, Gene Donaghy, Bob Marshall, Jeff Turner

Staff

Liz Boren, Michael Galbraith, Jaclyn Goldsborough, John Sampson, Erin Whittle

Call to Order and Introductions

Bob Marshall

Bob Marshall welcomed everyone to the Northeast Indiana RDA Development Board meeting.

Approval of Minutes

Bob Marshall

Bob Marshall asked for a motion to approve the minutes from the June 13, 2017 board meeting. **Gene Donaghy motioned, Andrew Briggs seconded and the June 13, 2017 minutes were unanimously approved.**

Claims

Bob Marshall

Bob Marshall requested a motion to approve the claims. **Jeff Turner motioned, Andrew Briggs seconded and the claims were unanimously approved.**

Road to One Million Projects—Pending

Mike Galbraith

Mike gave a brief overview of the status of the Road to One Million projects. The Michiana Event Center requested approval for a sub-recipient agreement. Bob Marshall asked for a motion. **Jeff Turner motioned, Andrew Briggs seconded and the motion was unanimously approved.** The Michiana Event Center also requested a disbursement of funds. Bob Marshall asked for a motion. **Brad Bishop motioned, Gene Donaghy seconded and the motion was unanimously approved.**

Pat Hess of Beckman Lawson presented in lieu of Andy Boxberger due to three conflicts of interests regarding the Clyde Theatre Renovation. A construction disbursement, sub-recipient agreement, collateral assignment, and account control agreement were presented for approval. Bob Marshall asked for a motion to approve all four. **Jeff Turner motioned, Andrew Briggs seconded, and the motion was unanimously approved.**

The Kendallville Outdoor Recreation Center requested approval of a sub-recipient agreement. Bob Marshall asked for a motion. **Gene Donaghy motioned, Brad Bishop seconded and the motion was unanimously approved.**

Other Business

Mike Galbraith

Erin collected additional forms of ID from the RDA Board Members to create a 3Rivers FCU account which allows any two RDA Board Members to sign documents. Erin also provided a complete list of disbursements and Bob Marshall requested that Mike and Erin create a blended spreadsheet of transactions.

Mike presented checks requiring signatures from RDA Board Members, which were signed and disbursed.

Adjournment

Bob Marshall

With no further business to discuss, Bob Marshall asked for a motion to adjourn the meeting. **Jeff Turner motioned, Andrew Briggs seconded and the meeting was adjourned.**

Submitted: Brad Bishop, Secretary