



REGIONAL DEVELOPMENT PLAN PROJECT CLAIM FORM

INSTRUCTIONS: This Regional Development Plan Project Claim Form (“**Claim Form**”) shall be completed and submitted by a Regional Development Authority (“**RDA**”) to the Indiana Economic Development Corporation (“**IEDC**”) to request a disbursement from the Indiana regional city fund in relation to the IEDC’s Regional Cities Initiative (“**RCI Fund**”). Please complete this Claim Form in its entirety. Sections that are not applicable should be noted as such. Additional documents may be attached to this Claim Form as necessary. This Claim Form must be submitted to the IEDC at reports@iedc.in.gov. The IEDC shall have thirty (30) days to evaluate this Claim Form. If additional time is needed to evaluate a submitted Claim Form, the IEDC shall notify the Grantee of a date by which its decision can be expected. During the evaluation period, the IEDC may request additional information. The IEDC reserves the right to deny disbursement or condition its approval of RCI Funds on conditions as it deems appropriate. Written notice of approval, conditional approval, or denial shall be sent to the Project Administrator indicated below.

<u>SUBMISSION STATUS</u>	
Please check one.	
<input type="checkbox"/> New Claim Form	<input type="checkbox"/> Amended Claim Form

<u>PROJECT ADMINISTRATOR INFORMATION</u>

Region _____ **Name:** _____

Name: _____

Title: _____

Relationship to Region (i.e. attorney, financial advisor):

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Primary Telephone Number (including area code): _____

**Exhibit A
Regional Cities Initiative Agreement**



Additional Contact Telephone Numbers: _____

Email

Address:

<u>PROJECT INFORMATION</u>

Project Name(s): _____

Project Address(es): _____

Brief Description of Project: _____

Specify Project's Connection to Regional Development Plan: _____

Specify any Deviations from Project, as approved in Regional Development Plan:

Expected Project Timeline (commencement to completion): _____



FINANCIAL INFORMATION

Total Project Budget:

Itemized Breakdown of Project Budget, including Administrative withholding amount:

Firm Public and Non-Public* Financial Commitments, Including:

- Type (*e.g.* Loan, Grant, Tax Credit, Equity)
- Amount
- Distribution Schedule
- Status

Exhibit A
Regional Cities Initiative Agreement



Pending Public and Non-Public* Financial Commitments, Including:

- Type (*e.g.* Loan, Grant, Tax Credit, Equity)
- Amount
- Distribution Schedule
- Status

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***Examples of Financial Sources Include:**

- **Non-Public Support** (*i.e.* in kind contributions, private debt, private equity, philanthropic or private foundation dollars)
- **State Public Support** (*i.e.* RCI Fund, state incentives, state grants, university funds)
- **Other Public Support** (*i.e.* local revenue source permitted by law, distributions, incentive payments, local major moves money, money received by local communities through a local casino development agreement, municipal bonds, federal grants)

Total Disbursement Amount Requested from RCI Fund:

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COMMUNICATIONS

Primary Public Relations Contact for Project: _____

Contact Telephone Number (including area code): _____

Contact Email: _____

Do you anticipate any of the following public relations functions in conjunction with this project? (check any that apply)

Press Release
If yes, please include expected timing: _____

Event (e.g. Announcement, Groundbreaking and/or Ribbon Cutting)
If yes, please include type of event and expected timing: _____



SUPPLEMENTAL DOCUMENTATION

Please check the corresponding boxes and attach copies of the following documents to this Claim Form, wherein applicable.

- Letters of intent from financial institutions
 - Local financial commitment letters
 - Contracts with private and public entities
 - Memorandums of Understanding with private and public entities
 - Ordinances/resolutions
 - Cost estimates from qualified sources
 - Architecture/engineering drawings
 - Development agreements
 - Developer qualifications
 - Environmental and permitting documents
 - Proof of ownership documents
 - Tenant/end user commitments
 - Other relevant Project documentation: _____
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REPRESENTATION AND AFFIRMATION.

The undersigned represents and affirms that the undersigned is the properly authorized representative, agent, member or officer of the RDA and is therefore the duly authorized signatory to execute this Claim Form on behalf of the RDA and has obtained all necessary or applicable prior approvals from the RDA. Additionally, the undersigned affirms that the information and supplemental documentation contained in this Claim Form is true and current under penalty of perjury.

Signature

Printed Name, Title or Position

Regional Development Authority Name

Date